

Office of the Director,
Urban Biodiversity Wing,
Greater Hyderabad Municipal Corporation,
Indira Park, Lower Tank Bund Road,
Hyderabad.

Lr. No.01/DUB/GHMC/2025/324,

Dt. 9 .01.2025.

To,

The Commissioner,
I & PR Department,
Samachar Bhavan, Ground Floor,
AC Guards, Hyderabad.

Sir,

Sub:- GHMC – Urban Biodiversity Wing - Providing of Outsourcing Field Assistants (Supervisors) to Urban Biodiversity Wing, GHMC (Head Office) for a period of (1) year– Publication of Tender Notification – Reg.

Ref:- Approval of the Commissioner, GHMC Dt.04.01.2025.

(())

It is to inform that, the Commissioner, GHMC under reference cited, has accorded approval for calling e-procurement tenders pertains to Providing of Outsourcing Field Assistants (Supervisors) to Urban Biodiversity Wing, GHMC (Head Office) for a period of (1) year.

In this regard, I am enclosed herewith a Notification and it is requested you for publication in leading daily news papers in three languages at the earliest. (**Payment will be done through CPRO, GHMC**).

Thanking you,

Yours faithfully,


9/1/2025
Director,
Urban Biodiversity Wing,
GHMC.


9/1/25

Sl. No.	Notification Number	Name of the work	Date & Time for download of applications	Last Date & Time for submission of applications	Venue of submission of Tenders	Name & Address of the Officer
1	Tender No. 'e'02/DUB/GHMC/2024-25	Providing of Outsourcing Field Assistants (Supervisors) to Urban Biodiversity Wing, GHMC (Head Office) for a period of (1) year.	From Dt.10.01.2025 @ 11.00 AM onwards to Dt.29.01.2025. Upto 03.00 PM.	29.01.2025 03.30 PM.	Telangana State e-procurement Portal online tenders.	Director, Urban Biodiversity, GHMC. Indira Park, Lower Tank Bund Road, Hyderabad. Cell No. 9121590892.


 Director, 29/1/2025
 Urban Biodiversity Wing,
 GHMC.


 29/1/25

GREATER HYDERABAD MUNICIPAL CORPORATION :: HYDERABAD
Office of the Director (Urban Bio-Diversity) GHMC, Indira Park, Lower Tank bund Road, Hyderabad.

Notice No.01/DUB/GHMC/2024-25

Date: 09.01.2025.

e-PROCUREMENT TENDER NOTICE

Greater Hyderabad Municipal Corporation invites e-procurement tenders in the prescribed form for **Providing of Outsourcing Field Assistants (Supervisors) to Urban Biodiversity Wing, GHMC (Head Office) for a period of (1) year** from the eligible bidders subject to the terms & conditions attached with the tender schedule which can be downloaded from Telangana State e-procurement Portal through online and GHMC website <https://www.ghmc.gov.in>)

Sl. No.	Items	Details	
1	Name of work	Providing of Outsourcing Field Assistants (Supervisors) to Urban Biodiversity Wing, GHMC (Head Office) for a period of (1) year.	
2	Name and address of the Office issuing tender	Office of the Director, Urban Biodiversity Wing, Greater Hyderabad Municipal Corporation, Lower Tank Bund Road, Indira Park, Hyderabad.	
3	Tender Notice No. & Date	'e' 02/DUB/GHMC/2024-25 Dt:09.01.2025.	
4	Fee Details Schedule	Processing Fee in favour of Commissioner – DD Payment Rs. 1,500/- [Rupees One thousand & Five hundred only]	
5	Earnest Money Deposit	Total Rs.14,438.00 [Rupees Fourteen Thousand Four Hundred & Thirty Eighty Only].	
		Rs.585.00 [Rupees Five Hundred & Eighty Five Only It should be paid through online in e-procurement only.	Rs.13,853.00 [Rupees Thirteen Thousand Eight Hundred & Fifty Three only]. It should be paid by Demand Draft drawn in f/o. Commissioner, GHMC.
		No EMD Exemptions are accepted under any circumstances.	
6	Bid Document Down load Start Date	10.01.2025 @ 11.00 onwards	
7	Bid Document Down load End Date	29.01.2025 @ 3.00 P.M.	
8	Last Date & time of receipt of Bids	29.01.2025 @ 3.30 P.M.	
9	Opening of Bids	29.01.2025 @ 4.00 P.M.	
10	Address / E-mail ID	dub.ghmc@gmail.com	
11	Contract details	9121590892	

For details the Director, Urban Biodiversity, GHMC may be contacted during the office hours on any working day.


DIRECTOR, 9/1/2025
URBAN BIODIVERSITY WING,
GHMC.


9/1/25