

**GREATER HYDERABAD MUNICIPAL
CORPORATION KUKATPALLY CIRCLE – 24**

Lr No:28/GHMC/KPC-24/EE/ 2024-25;

Date:04.01.2024

To
The Commisioner,
Information & Public Relations Department,
Samachar Bhavan, A.C Guards,
Hyderabad - 500028.

Sir,

Sub:- GHMC - Engg – Kukatpally Circle – 24- Inviting bidders for Auction

stationary quotations for Serap Material– Requested – Regarding.

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With reference to the subject cited, it is to inform that we are inviting bids for supply of Stationery in Kukatpally Zonal Office. Interested bidders are requested to Quote Rate as per the Qty mentioned given below.

Hence it is requested to issue paper notification in at least 3 leading papers at an early date.

Yours faithfully,

[Signature]
**Executive Engineer
Kukatpally circle- 24,GHMC**

[Red Stamp]
04/01/2024

Encl: - 1. NIT No. 28/GHMC/KPC/EE/2024-25, Dated:04.01.2024.

Mail id eec24.ghmc@gmail.com

Cell no. 9154299633



GREATER HYDERABAD MUNICIPAL CORPORATION KUKATPALLY CIRCLE – 24

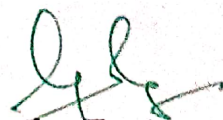
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Date: 04.01.2024

Sl. No	Description	Qty
1.	A4 papers	34 Boxes
2.	Legal Papers	21 Boxes
3.	A3 papers	2 Boxes
4.	File Boards	1500 nos.
5.	L Folder A4	100 nos.
6.	L Folder Legal	100 nos.
7.	Register (100 Pages)	25 nos.
8.	Register (200 Pages)	62 nos.
9.	Envelops Brown (9"X4")	800 nos.
10.	Stapler Small	15 nos.
11.	Stapler Big	11 nos.
12.	Stapler Pins Small	26 Boxes
13.	Stapler Pins Big	23 Boxes
14.	Stamp Pad	4 nos.
15.	File Tags	252 pack
16.	Uniball Pens(Blue & Black)	9 Boxes
17.	Hole Punch Double	5 nos.
18.	Hole Punch Single	8 nos.
19.	Fevi Stick	30 nos.
20.	Calculator Large	5 nos.

Note:

- i. The agency is requested to visit This site <https://www.ghmc.gov.in/> and Check Tender Notice No NIT No. 28/GHMC/KPC/EE/2024-25, Dated:04.01.2024.
- ii. Sealed Quotations should be submitted on or before 16.01.2025 at 3:00PM to the office of Executive Engineer, Kukatpally Circle-24, GHMC on the letter head of the firm/agency with full specification of item quoted.
- iii. GST will be extra on the quoted rate as applicable.
- iv. GST No Should be mentioned on th letter pad.


Executive Engineer
Kukatpally circle 24, GHMC


04/01/2024

Copy Submitted to :

1. The Chief-in-Engineer, GHMC, Hyderabad.
2. The Zonal Commissioner, KPZ, GHMC.
3. The Superintending Engineer, KPZ, GHMC.
4. The Dy Commissioner, Kukatpally Circle-24, GHMC.
5. The Notice board Kukatpally circle-24, GHMC.

