

GREATER HYDERABAD MUNICIPAL CORPORATION (GHMC)



**Expression of Interest (EOI) cum BID Invitation for
“Maintenance of Rifle shooting range training centre at Sri Guru Gobind singh Ji GHMC
sports complex in 98-Ameerpet ward, Circle-17, KZ, GHMC”**

EoI cum Bid Notice NIT.No./EE/Div-17/KZ/GHMC/2024-25 Dt. _____ .2024

Greater Hyderabad Municipal Corporation
O/o. EXECUTIVE ENGINEER
2nd Floor, Circle-17, Khairatabad,
Phone No: 9963025505

Website: <https://ghmc.gov.in/Tenderspage.aspx>

SCHEDULE OF BID PROCESS

Bidders are invited to submit their Bids on or before the time, date and at the office for submission as indicated below. The Bids submitted after this time and date or at any other office other than indicated herein below will not be considered under any circumstances; unless notified by the Authority with full information of the altered time, date and the office for submission. Bid document shall be downloaded from “<https://ghmc.gov.in/Tenderspage.aspx>” under tenders notifications section.

EoI cum Bid Notice NIT. No. /EE/Div-17/KZ/GHMC/2024-25 Dt. _____ 2024

Sl. No.	Event Description	Particulars
1.	RFP downloadable from website (Date & Time)	01.08.2024 from 10.00 AM onwards
2.	Pre – Bid Meeting at O/o. The Executive Engineer, Cir-17, Khairatabad, GHMC	03.08.2024 upto 3:00 PM
3.	Bid Due date / Bid Submission date	08.08.2024 at 03.00 PM
4.	Address for communication & submission of Bid	O/o Executive Engineer, 2 nd Floor, Circle-17 Office, GHMC Khairatabad, Hyderabad.
5.	Date & Time for opening of Technical Bid (Eligibility & Qualification Criteria)	08.08.2024 at 04.00PM
6.	Date & Time of opening of Financial Bid	08.08.2024 at 05.30PM (Based on Technical Bids received, Date of financial bid opening might change and will be intimated accordingly)
7.	Bid Security (Refundable)	<i>Rs. 25,000/- (Rupees Twenty five Thousand only) in the form of demand draft drawn in favor of the Commissioner, Greater Hyderabad Municipal Corporation payable at Hyderabad and drawn on any scheduled bank.</i>

Note: In case of any further clarification required the bidders may contact the Authority at eec17.ghmc@gmail.com or approach the O/o. The Executive Engineer, Circle-17, Khairatabad, KZ, Greater Hyderabad Municipal Corporation, Hyderabad.

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1. INTRODUCTION

With an objective of promoting sports participation in the GHMC limits and empowering Sports excellence to achieve medals in various National/ International competitions, a “*Rifle shooting range training center*” is being established at Sri Guru Gobind singh Ji GHMC sports complex in 98-Ameerpet ward”, Circle-17, KZ, GHMC. This EOI cum Expression of Interest (EOI) cum BID Invitation is for maintenance of the Rifle shooting range training center at Sri Guru Gobindsingh Ji GHMC sports complex.

2. BACKGROUND:

The Greater Hyderabad Municipal Corporation (GHMC) as a responsible ULB has built “*Rifle shooting range training centre*” at Sri Guru Gobindsingh Ji GHMC sports complex in 98-Ameerpet ward, Circle-17, KZ, GHMC in the Greater Hyderabad Limits

SCOPE OF WORK & ELIGIBILITY:

Interested parties meeting the laid down bid eligibility criteria are requested to submit their counter proposal under Swiss Challenge Model for Maintenance of Rifle shooting range training center is being established at Sri Guru Gobindsingh Ji GHMC sports complex in 98-Ameerpet ward, Circle-17, KZ, GHMC.

Quality cum Cost-Based Selection (QCBS) - Evaluation based on the highest quoted lease expense by the bidder and the technical qualification of the bidder

Basis of Bid Evaluation

Two Tier Process. First stage will involve Eligibility and Tech Evaluation. Financial bids of those who clear stage 1 scrutiny will be evaluated in stage two.

Bidder Prequalification

1. Should have Supervisor/ Work inspector with Sports qualification and experience.
2. Dedicated Care taker of Rifle shooting range training centre
3. Capacity to attend repairs (civil, mechanical or electrical) for the Rifle shooting range training centre including payment of utility bills.
4. Should employ Workers for maintenance.
5. All the workers should wear covid-19 safety (masks, caps, shoes etc.)
6. Should employ certified Coaches for training (with necessary trainer certificates)

7. Any other item for maintenance of Rifle shooting range training centre.

4.Submission of EoI Cum Bid: Hard Copies: All the bidders shall produce hard copies of all the documents of technical bids.

4.1 Mandatory condition from GHMC

1. Should have Supervisor/ Work inspector with Sports qualification and experience.
2. Dedicated Care taker of Rifle shooting range training centre
3. Capacity to attend repairs (civil, mechanical or electrical) for the Rifle shooting range training centre including payment of utility bills.
4. Should employ Workers for maintenance.
5. All the workers should wear covid-19 safety (masks, caps, shoes etc.)
6. Should employ certified Coaches for training (with necessary trainer certificates)
7. Any other item for maintenance of Rifle shooting range training Shall work in strict supervision by GHMC Executive Engineer, Circle-17 and Sports Inspector, KZ
8. The prebid meeting will held in the office of the Executive Engineer, Circle-17, khairatabad, KZ, GHMC on 03.08.2024 at 3.00 PM

4.2 History of litigation and criminal record: If any criminal cases are pending against him/her/ partners at the time of submitting the Bid, the Bid will be summarily rejected. In this respect, the Bidder shall submit an affidavit to the effect that the history of litigation, criminal cases pending against him/her/partners furnished by him/her is true. In case, it is detected at any stage that the affidavit is false, he will abide by the action taken by the GHMC /Telangana State Government without approaching any court whatsoever for redress. He will however, be given suitable opportunity to offer his explanation before action is taken against him

4.3 The Commissioner, GHMC reserves the right either to accept or reject any or all Tenders at any stage without assigning any reasons.

4.4 The Bid submitted without Bid Security will be summarily rejected. The Bid Security of the successful Bidder will be returned when the Bidder has signed the Contract Agreement with the Employer and has furnished the required Performance Guarantee as specified in the document within 7 days from the receipt of the Letter of Acceptance.

4.5 The Bid Security will be forfeited:

- (a) If a Bidder withdraws its bid during the period of bid validity. Or
- (b) If the Bidder fails to accept the Employer's corrections of arithmetic errors in the Bidder's bid (if any), or
- (c) If the Successful Bidder fails to sign the contract agreement with the Employer with in the prescribed period, or
- (d) If the Successful Bidder fails to furnish the Performance Security with in the stipulated time.

4.6 The proposal should be submitted by firms in two parts. The two parts of the proposal are **Part 1: Technical Proposal** and **Part 2: Financial Proposal**. For a given Project, Stage -1

of the Evaluation shall consider the evaluation of the Technical Proposal (i.e. Part 1). The firm satisfying the eligibility criteria as mentioned in RFP shall only be considered for further evaluation. Under stage 2, the financial proposal of such firms as selected above shall be opened and evaluated.

4.7 The two parts of the Proposal (Technical proposal and Financial proposal) must be submitted to the O/o Executive Engineer, Circle-17 with all pages numbered serially, along with an index of submission as per procedure under-tendering. The technical proposal is also required to be submitted in a hard bound form with all pages numbered serially along with an index of submission. The Financial proposal is to be submitted to the O/o Executive Engineer, Circle-17. Submission in any other form shall not be acceptable. In the event, any of the instructions mentioned herein have not been adhered to, the Employer may reject the Proposal.

4.8 **Procedure for Bid Submission:** The bidder shall submit his response to the O/o Executive Engineer, Circle-17.

The bidders shall submit their eligibility and qualification documents, **Technical bid, Financial bid** etc., in the standard formats prescribed in the Tender documents, displayed in GHMC web site. The bidder shall sign on the statements, documents, certificates, uploaded by him owing responsibility for their correctness / authenticity.

The Technical bids of the bidders will be evaluated based on the certificates / documents submitted by the bidders. The detailed procedure for bid submission is described in bid document.

addressed to:

**The Executive Engineer,
2nd Floor, Circle-17 Office,
Khairatabad,
GHMC, Hyderabad.
Cell No.9963025505, E-mail: eec17.ghmc@gmail.com**

5. Technical Bid:

The applicant shall submit the following documents in a sealed cover “Technical bidcover”

- i. Covering Letter as per Annexure I
- ii. Details of the Applicant as per Annexure II
- iii. Bid security of Rs. 25,000/- (*Rupees Twenty five Thousand only*) in the form of demand draft drawn in favor of the Commissioner, Greater Hyderabad Municipal Corporation payable at Hyderabad and drawn on any scheduled bank, which shall be refundable. After completion of evaluation, the Bid security is returned to those applicants who are not qualified at Technical Bid stage immediately after completion of the bid evaluation process and the Bid security of the successful applicants will be returned after completion of their agreement period.

5a Technical Evaluation: A Consultancy Evaluation Committee (“Committee”) appointed by the Authority will examine the EOI submitted by the applicants based on the parameters such as **Cost of Maintenance (Fixed Cost & variable cost of Maintenance)**. The Committee reserves the right to waive-of any shortfalls during evaluation, accept the whole or part of or reject any or all responses to this Bid. The decision of the Committee is final and no correspondence is entertained in this regard.

6. Financial Bid submission:

The Bidder shall submit the financial bid as per the **Annexure IV** in a separate sealed cover. If any applicant not quoted, their bid will summarily be rejected.

7. Selection Process:

The Committee will evaluate the financial bids of those Applicants who are qualified in technical evaluation. Mere submission of bid does not entitle the Applicants for qualifying in technical evaluation. After arriving at the L1, the committee shall decide the maintenance process.

8. Payment Methodology:-

The highest quoted lease expense (per month) after the evaluation by the Committee will be communicated and and the same is to be paid by the bidder once qualified.

9. Period of contract on successful award of contract initially the contract will be for one year and may be extendable depending on the performance.

Annexure I

(Covering letter to be submitted in the letter head of the applicant)

Date:

**To,
The Executive Engineer,
Circle-17,
Khairatabad,
Hyderabad.**

Cell No: 9963550654

E-mail: eec19.ghmc@gmail.com

Subject: Expression of Interest (EoI) for“Maintenance of Rifle shooting range training centre at Sri Guru GobindsinghJi GHMC sports complex in 98-Ameerpet ward, Circle-17, KZ, GHMC”.

Dear Sir

Having examined the EoI cum Bid, the undersigned, offers to submit the application in full conformity with the said EoI cum Bid. I/We have read the provisions of EoI cum Bid and confirm that these are acceptable to us.

I/We hereby declare that all the information and statement made in this proposal are true and accept that any misinterpretation contained in it may lead to our disqualification at any stage of the selection process.

I/We understand that you are not bound to accept any proposal you receive. Also, at any stage, the process may be terminated without assigning any reason and without any liability to firms, whatsoever, it may be.

Thanking you.

Yours faithfully

Signature:

In Capacity of.....

Duly authorized to sign proposal for and on behalf of -----

.. Place

Annexure-II

Details of Applicant

a)	Name of the Applicant (Legal Name)	
b)	Country of incorporation	
c)	Legal Status	
d)	Year of Establishment	
e)	Registration details	(Enclose certificate of Incorporation/ Registration etc. as applicable)
f)	Address for Communication	
g)	PAN Number	Copy to be enclosed
h)	GST Number	Copy to be enclosed
i)	Brief description including details of its main lines of business	
j)	Name, Address, E-mail id and Contact Number of the Authorized Signatory, who is authorized to respond to this EoI	
k)	Any other information	

Signature of Authorized
Signatory Date:
Place:

Annexure - III

Technical bid

Sl.No.	Item
1	Maintenance of Rifle shooting range training centre at Sri Guru Gobindsingh Ji GHMC sports complex in 98-Ameerpet ward, Circle-17, KZ, GHMC

Enclosures:

- i. Any Similar nature of work Experience in the Government/PSU/Private Organization
- ii. Plan of action for maintenance of **Rifle shooting range training centre** Signed copy

(Signature, name and designation of the authorized signatory)

Annexure IV

(FINANCIAL BID FOR MODEL-1 & MODEL-2)

[on the letter head of the Bidding firm]

EoI cum Bid Notice NIT.No.

Date:

To,
The Executive Engineer,
Circle-17,
Khairatabad,
GHMC, Hyderabad.

Cell No: 9963025505

E-mail: eec17.ghmc@gmail.com

Sub :-“Maintenance of Rifle shooting range training centre at Sri Guru Gobind Singh Ji GHMC sports complex in 98-Ameerpet ward, Circle-17, KZ, GHMC”.

Sir,

As a part of the Bid for the subject work, we hereby submit the following as Bid price as our quote to the Greater Hyderabad Municipal Corporation. Our financial quote is:

Sl. No.	Item	Lease expense (per month) IN INR	
1	Maintenance of Rifle shooting range training centre at Sri Guru Gobind Singh Ji GHMC sports complex in 98-Ameerpet ward, Circle-17, KZ, GHMC	(in figures)	
		(in words)	

Bidders should pay electrical meter charge and cleaning bath rooms / surroundings.

We undertake to acknowledge that the bid evaluation be carried by the Committee authorized by the Authority and the decision of the Committee will be final and binding on us, financial bids of only those Applicants who are qualified in technical evaluation to be opened.

Applicant Signature

Note: The financial Bid to be submitted strictly as per the above format. Noncompliance to the above format shall disqualify the firm's BID

Annexure - V

TECHNICAL SPECIFICATIONS OF Maintenance of Rifle shooting range training centre at Sri Guru Gobindsingh Ji GHMC sports complex in 98-Ameerpet ward, Circle-17, KZ, GHMC

Technical Details

1. Rifle shooting range training centre Hall Burner Details

11.8 mts x 18.0 mts

2. Electronic Target Trolley machine

Copper Binding motor, connector wire, Pellet catcher, Nylon wire & Hangers

3. Electronic Scoring Target (INBAND)

Model: USB Version, Target frame, Long Doggle cable, Power supply & software

4. Wooden Table (Includes Shooting point Wooden work)

5. Paper Targets as per International Standards

Maintenance include:-

1. Should have Supervisor/ Work inspector with Sports qualification and experience.
2. Dedicated Care taker of Rifle shooting range training centre
3. Capacity to attend repairs (civil, mechanical or electrical) for the Rifle shooting range training centre including payment of utility bills.
4. Should employ Workers for maintenance.
5. All the workers should wear covid-19 safety (masks, caps, shoes etc.)
6. Should employ certified Coaches for training (with necessary trainer certificates)
7. Any other item for maintenance of Rifle shooting range training centre.