

GREATER HYDERABAD MUNICIPAL CORPORATION

Office of the Chief Financial Advisor
Greater Hyderabad Municipal Corporation

CIRCULAR

No.100/Pen.Cont./GHMC/2012/5.

Dt.26-09-2012.

Sub:- GHMC – NPC – Reminder for submission of details of employers who comes under Pension Contribution Scheme – Reg.

Ref:- 1) Cir.No.14430/Pen.Contr/GHMC/2012 Dt.27-08-2012 of the AC(Fin), GHMC.
2) Cir.No.100/Pen.Contr/GHMC/12 Dt.4-9-2012 of CFA,GHMC
3) Cir.No.100/NCP/GHMC/12 Dt.13-9-2012 of CFA, GHMC.

In the circular 2nd cited, all the DDOs of GHMC were requested to furnish the details of the employees who were appointed after on or after 01-09-2004 and who come under Contributory Pension Scheme in the proforma prescribed therein.

2. Further, all the DDOs were requested to furnish Annexure N3 in full shape so as to submit the same to the NSDL, Mumbai for allotment of DDO code. But, till now only 25 DDOs have submitted N3 forms out of 45 DDOs. Regarding the details of employees only FA (SZ), GHMC has submitted the information.

3. It is also observed that the DDOs have not furnished the cheques / vouchers in respect of the employees who were appointed on or after 01-09-2004. Most of the Cheques and Vouchers are received only from the year 2007-08 onwards. It is impressed upon the DDOs that furnishing of vouchers / cheques in respect of the employees appointed on or after 01-09-2004 is indispensable for updation of accounts / ledgers.

4. All the DDOs are requested to submit the Cheques and Vouchers of the employees from the date of their appointment so as to update the accounts. They are also requested to furnish the details of Asst. Executive Engineers who are working under their control as in the case of employees pertaining to GHMC.

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