

# GREATER HYDERABAD MUNICIPAL CORPORATION

## TERMS AND CONDITIONS

**Sub:** Empanelment of Suppliers / Manufacturers of Tri-cycle rickshaws with two compartments for collection of door-to-door collection of wet and dry garbage separately

**Ref :** Notice No : 001/6BIN - TRCL/AC(H&S)/GHMC/2017 dated 23.12.2017

\*\*\*\*

### 1) **INTRODUCTION:**

- a) GHMC invites this expression of interest for "Empanelment of Suppliers/Manufacturers of Tri-cycle rickshaws with two compartments for collection of door-to-door collection of wet and dry garbage separately". This empanelment will be valid for a period of 1 year. The list of the empanelled Suppliers/manufacturers will be communicated , with certain limitations and instructions issued by the Commissioner GHMC, to the existing 5 Zonal Commissioners of GHMC to select one or more Supplier(s)/manufacturer(s). The selected Supplier(s)/manufacturer(s) will be issued work order by the respective Zonal Commissioner GHMC to supply the required tri cycle rickshaws based on the need and necessity in the circles of their jurisdiction to collect door-to-door garbage. The selected Supplier(s)/manufacturer(s) shall enter in to an agreement with the concerned Zonal commissioner or his authorized officer and shall supply the tri-cycle rickshaws within the time stipulated in the work order. **The total requirement is 500 nos (approx) among all 5 zones in the city.**
- b) Interested Supplier(s)/manufacturer(s)s shall submit in the prescribed format given at with this document along with one copies of the requisite documents. Tender form along with detailed terms & conditions can be downloaded from the **website: [www.ghmc.gov.in](http://www.ghmc.gov.in)** and required to submit application processing fee i.e. **Rs. 1000/-** (Rupees One Thousand) in the shape of Demand Draft in favour of **"the Commissioner, GHMC"**. The application processing fee once paid is neither refundable nor adjustable for any other purpose. The application in sealed cover which should be clearly super-scribed as **"Application for empanelment of Suppliers/manufacturers of Tri-cycle rickshaws"** should reach latest by **03.01.2018 up to 3 PM** to the o/o Superintending Engineer, SWM cell, H&S wing, IV floor , CC complex, Tank bund road, Hyderabad by Speed Post/Registered Post/in person.

**2) Scope of the Work :** Fabrication and Supply of 500 Nos(approx.), under decentralized arrangement at 5 zones of GHMC, Tri-cycle rickshaws with two compartments for collection of door-to-door collection of wet and dry garbage separately as per the technical specifications. The selected suppliers/manufacturers

will be placed 50-100 no of tri-cycles by the respective Zonal Commissioner as and when required with a period of 1 year from the date of empanelled list communicated to the 5 Zonal offices.

### 3) Technical Specification

a) The equipment shall be rugged and durable:

1.	TYPE	: Tricycle with sturdy bar frame, with the rider in the front, big hubs with sealed bearings. Two (2) standard brakes and brake with lever reaching next to the seat to lock the vehicle in position. Axle load bearing capacity of maximum 400 Kgs, with partition and colour coding i.e. Green (for Wet Waste) and Blue (for Dry Waste).
2.	CONSTRUCTION	: A) Construction of body: 40mm hollow section with MS tube minimum 2mm thick or equivalent rectangular section of 25 x 25 x 3 mm MS Angle to carry a maximum load of 400 Kgs. 170mm driving sprocket of anti corrosive material, sealed ball bearings, standard heavy duty chain made of non - corrosive material with chain guard, anti corrosive paddle with wear resistant rubber cover.  LENGTH : 1066.80 mm (42 inch) WIDTH : 838 mm (33 inch) HEIGHT : 610 mm (24 inch) BODY STRUCTURE : Bottom-1.25 mm , Sides-1.25 mm Back & Door - 1.25mm thick GI/ Aluminum Sheet Preferably made with 1 piece sheet (to avoid rusting/ Corrosiveness) with 2 compartments made by a partition dividing in the ratio of 30:70 (Wet : Dry).  B) Bottom of the box with extra fiber sheet with 2 mm thickness to avoid rusting from leachate.  C)170 mm driving sprocket of anticorrosive material, sealed ball bearing, standard heavy-duty chain made of non – Corrosive material with chain guard.  D) Anti corrosive paddle with wear resistant rubber cover.

3.	CHASIS	:	<ol style="list-style-type: none"> <li>1. M.S.Angular Section of 35 x 35 x 5 mm.</li> <li>2. Flat Sections 35 x 5 mm</li> <li>3. Axle Rod of 1" dia.</li> <li>4. Centre Hub Standard</li> </ol>
4.	CART	:	Rear carrier arrangement with support on rear axle of dimensions about 1260mmX750mmX300mm with tolerance of +/- 2% to accommodate the garbage box.
5.	BRAKES	:	2 Standard brakes
6.	WHEELS	:	2 rear wheels of motor cycle type of size 300mm x 18mm or 11.81" x 0.71" mounted with sealed ball bearing and one front wheel of size 700mm x 38mm or 27.5" x 1.5" mounted with sealed ball bearing and provided with heavy duty 28 ply or appropriate tyres and tubes. Rims shall be chromium plated and all wheels provided with mud guards. Minimum 40 spokes of 12 gauge.
7.	PAINTING	:	Two coats of first quality paint to ensure long lasting structure suitable for use for handling raw garbage under corrosive operations, conditions. Color shade i.e. Blue (for Dry Waste) and Green (for Wet Waste).
8.	LOGOS	:	GHMC on both side faces of the garbage box of tricycles one side in English and another side in Telugu. The Logo and writing in capital letters and of good visibility.
9.	EMBOSSING	:	Embossing the following on each tricycle i.e. <ol style="list-style-type: none"> <li>a) Sl.No. / Ward No. / Zone Name / 2017 or 18</li> <li>b) "Dry Waste" &amp; "Wet Waste".</li> </ol>
10	MATERIAL	:	All Mild Steel material used for fabrication of tricycle and accessories should be confirming to <b>IS:2062:99</b> (updated)
11.	WARRANTY PERIOD	:	All parts of tricycles, except rubber parts shall have warranty for a period of 12 months against manufacture defect.

**b) Make of the parts/ accessories of the Tricycle :**

<b>Sl. No.</b>	<b>ACCESSORIES / PARTS</b>	<b>MAKE OF THE PARTS (AS LOCALLY AVAILABLE)</b>
1.	Frame – Five Bar	Make -- Neelam / KW / KD
2.	Rim	Make -- YES / Usha / Discovery
3.	Handle	Make -- KD / KW
4.	Gear Set	Make – NCI / ZEM
5.	Chain	Make – Frontier / KW
6.	Freewheel	Make – Frontier / Birdi
7.	Peddle	Make – KENT / NCI / Captel
8.	Tyre 28 Ply (Front)	Make – Yodha / Sikander
9.	Tyre (Rear)	Make – Road stone / Tyre stone (TVS – XL Model)
10.	Tubes	Make – Atlas
11.	Market Kaman	Make – Rinkson / MCI
12.	Mudguard front	Make – Bitson / Atson Block
13.	Lamp Bracket	Make – Himmat
14.	Fork	Make – KW / KD
15.	Fork Set	Make – NCI / Himmat
16.	Balracer	Make – NCI / Himmat
17.	Cotter Pin	Make – Rinkson
18.	Spokes	Make -- Standards
19.	Seat Long	Make -- Atlas
20.	Break Kaman	Make – Ashoka
21.	Break Shoe	Make -- Standards
22.	Break Clip	Make -- Standards
23.	Bell	Make – Zem / Okay / Life
24.	Lock	Make – Hero / Toss
25.	Other Parts :	Make
26.	Warranty Period :	One year

**4) Eligibility :**

- a) Each intending bidder should be a registered supplier or a registered manufacturer of Tri-cycle rickshaws with a valid registration certificate with the SSI or NSIC or any other act under applicable law.
- b) The average annual financial turnover during last 3 financial years (ending 31st March of 2017), should be at least Rs.50.00 lakhs.

- c) Minimum average Annual Turnover of INR 20 lakhs in supply of Tricycles, in any one year in the last three (3) financial years (FY 2014-15, 2015-16 & 2016-17), as per the Audited Annual Accounts i.e., duly certified by a Qualified Chartered Accountant (CA).
- d) Must have valid registration of GST
- e) Shall have the proof of submission of Income tax returns for the last 3 years i.e. 2014-15; 2015-16; 2016-17

**5) Terms and conditions :**

- a) The Commissioner GHMC reserves the right to approve or reject any or all the applications of Suppliers/manufacturers without assigning any reason, whose decision will be final in all cases in respect of acceptance/rejection.
- b) Any Suppliers/manufacturers found blacklisted by any Government organization/department/institution within a period of last three years would not be entertained by the GHMC for empanelment , even if the submitted affidavit for not having been blacklisted / delisted while submission of application.
- c) The supplier / manufacturer should be a registered entity under relevant act/rule.

**d) Evaluation process:**

- i. GHMC will be at liberty to use appropriate method or criteria in evaluation of the applications for completing the entire process for the empanelment of supplier/manufacturer based on number of applications received.
  - ii. **Empanelment with GHMC will be taken up with those bidders who are willing to accept (acceptance letter shall be given in this regard) to supply with the lowest quoted rate among all the qualified and eligible bidders.**
- e) The Commissioner within 15 days from the date of receipt of the work order. supplier/manufacturer shall supply the Tri-cycle rickshaws exactly as per order placed by the respective Zonal Order letter will be sent by e-mail / post.
  - f) **The Performance Guarantee:** the selected supplier/manufacturer shall submit a performance guarantee for an amount equivalent to , **5% of work order amount (in the form of DD)** which is refundable and returned back after 6 months of supply.
  - g) The supplier/manufacturer shall use standard material for assembly of tri-cycle.
  - h) After the supply of ordered Tri-cycle rickshaws the supplier/manufacturer will raise a bill(s) in duplicate mentioning the order number and date to the respective Zonal Commissioner, GHMC enclosing a copy of "Satisfactory delivery certificate" with signature and stamp by the concerned AMOH and the DCTO of the respective Circle to which the supply was made.

- i) On receipt of the bill(s) through the concerned Dy. Commissioner payment will be released by respective Zonal commissioner GHMC to the supplier/manufacturer within 45 days, net of taxes, as applicable, provided the Tri-cycle rickshaws supplied are in good condition and there are no discrepancies of any nature.
- j) 100% payment will be made duly deducting taxes as per the prevailing rules and satisfactory completion reports / receipts for entire supplies by the Quality Control Check of GHMC.
- k) **Return of damaged Tri-cycle rickshaws:** If found defect even after they have been received, will have to be replaced by the supplier/manufacturer and the replacement should be made by supplier/manufacturer at their own cost within 15 days.
- l) **Penalty:**
  - i. *Timely supply of Tri-cycle rickshaws is important and supply beyond the stipulated date of delivery **(as mentioned in the work order issued by the concerned Zonal commissioner, including extension granted, if any)** will result on imposition of penalty.*
  - ii. Penalty will be at 1% for each week of delay with maximum of 5% penalty on the ordered values of Tri-cycle rickshaws and shall be deducted from bills/Performance Guarantee.
- m) The Commissioner, GHMC reserves the right to cancel the order at any time without assigning any reasons.
- n) No subletting is permitted in part or whole.
- o) Variation by way of modifications / omissions or additions: For all modifications, omissions from or additions to the specifications, the Superintending Engineer (SWM), GHMC will issue revised written instructions and modifications or omissions or additions shall be made unless so authorized and directed.
- p) *The selected supplier/manufacturer shall enter in to an agreement with the respective Zonal commissioner **on a 100/- bond paper***
- q) The rates of items concerned under this contract are applicable for execution anywhere within GHMC limits **for a period of 1 year.**

**Sd/-**  
**Superintending Engineer (SWM),**  
**GHMC.**